

~~C O N F I D E N T I A L~~

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PRINTING AND PHOTOGRAPHY DIVISION
WEEKLY REPORT FOR PERIOD OF
1 May - 7 May 1986

I. Items or Events of Major Interest that have Occurred
During the Preceding Week

no
A. The Office of Logistics, Printing and Photography Division (OL/P&PD) printed a rush All Employees Bulletin dealing with the retirement benefits for employees hired after January 1984. From the time of receipt to dissemination, P&PD completed this job in 2 1/2 hours.

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no
B. On Wednesday, 30 April 1986 a representative of the Office of Logistics, Printing and Photography Division (OL/P&PD) met with the Agency Micrographics Officers, Office of Information Services (AMO/OIS) to discuss the upcoming Agency-wide micrographics seminar to be held 28 through 30 May 1986. The P&PD representative will be speaking on the OL/P&PD mission of "Agency Centralized Micrographics Services." The audience will be comprised of component-level Record Management Officers (RMO) and others who have need for this information.

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no
C. Representatives from the Xerox Corporation visited the Office of Logistics, Printing and Photography Division (OL/P&PD) on Wednesday, 30 April to present a proposal for P&PD to purchase all leased Xerox machines. While the proposal offers the potential for considerable savings in the future and/or a means of acquiring additional "bonus" machines, it has the undesirable effect of initially increasing costs for purchase of the machines. Because of extremely tight budgetary constraints P&PD will not purchase all Agency leased Xerox machines, but may make selected purchases of a few machines.

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25X1 D. The Office of Logistics, Printing and Photography Division (OL/P&PD) met last week with representatives from the Real Estate and Construction Division (RECD), OL to further discuss the new satellite printing facility. Thus far, P&PD has provided RECD with basic space and electrical specifications, as requested. This week P&PD will follow-up with additional facts concerning the electrical requirements of all equipment that will be utilized in the new printing facility. [redacted]

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25X1 * E. The Office of Personnel conference "kick-off" was held in the Headquarters Auditorium on 24 April. The conference opened with a multi-media presentation called "Faces of Personnel" which was produced by the Office of Logistics, Printing and Photography Division (OL/P&PD). "Faces of Personnel" consisted of 450 slides using six projectors cued to seven minutes of music. This up-beat production was designed to start the conference on a positive note. OP employees had an opportunity to see their co-workers on the screen. A videotape of the show has been requested, but a completion date has not been scheduled. [redacted]

This will be on a employee policy
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25X1 * F. The Curator of the Historical Intelligence Collection, Office of Central Reference (HIC/OCR) is planning an exhibit entitled, "With the Fighting Sixty-Ninth: Donovan in World War I". General Donovan was the first Director of OSS - now CIA. The exhibit, which was approved by the DCI, will run during June in the 1D corridor of Headquarters building and the Auditorium. The Office of Logistics, Printing and Photography Division (OL/P&PD) will support the exhibit by making/mounting photos and text panels, and operating audio/video services. A meeting will be scheduled after 6 May to discuss the text information that is proposed for 56 panels. [redacted]

Would have been of interest to DCI.

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*yes
normal*

* H. On ~~Thursday and Friday~~, 1 and 2 May, the Office of Logistics, Printing and Photography Division (OL/P&PD) received priority requests from the Directorate of Intelligence, Office of Current Production and Analytical Support (DI/CPAS) for multiple vugraphs and prints on the Chernobyl nuclear accident to be used ⁱⁿ ~~as~~ briefing aids. ~~The material was highly sensitive and was needed immediately in order to brief the Vice President. Both jobs were completed on time. Subsequently, P&PD agreed to produce a series of supplemental publications on the Chernobyl situation for the Foreign Broadcast Information Service (FBIS). These supplements will be done on a priority basis over the next week or so.~~ The press run amounts to 3,500 copies daily.

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II. Significant Events Anticipated During the Coming Week

None

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